



บริษัท ปตท. จำกัด (มหาชน)
555 ถนนวิภาวดีรังสิต เขตจตุจักร
กรุงเทพฯ 10900
โทรศัพท์ : +66 (0) 2537-2000
โทรสาร : +66 (0) 2537-3498-9
www.pttplc.com

PTT Public Company Limited
555 Vibhavadi Rangsit Rd., Chatuchak,
Bangkok 10900 THAILAND.
Tel : +66 (0) 2537-2000
Fax : +66 (0) 2537-3498-9
www.pttplc.com

Subject : Request Your Kind Cooperation in Refraining from Gifts

PTT Public Company Limited (“PTT”) has highlighted the importance of business operations with good corporate governance, business ethics and transparency. We focus on equitable treatment towards all stakeholders and all relevant parties. Additionally, we enforced the PTT Group’s Anti-Corruption which refuses corruption, direct or indirect, in all forms since 2014 and announced No Gift Policy since 2015.

To align with the above transparency policies and those regulated by the Securities and Exchange Commission (SEC), PTT has revised our Corporate Governance, Ethical Standards and Code of Business Ethics Handbook (CG Handbook) and has issued Practices for Receiving and Offering Gifts, Hospitality or other Benefits in accordance with No Gift Policy. In this regards, we would like to request your kind cooperation not to extend gift in any forms to PTT directors, executives and employees during the New Year festive season or any other occasions. Nonetheless, we highly appreciate your kind understanding and generosity. We will always commit to ensure the national security on energy as well as conduct fair business practices with all partners. For gifts which are sent and cannot be returned, PTT will donate them to charity organizations for public benefit.

Please be informed accordingly and please accept our gratitude for your kind cooperation.

Sincerely yours,

Mr.Chansin Treenuchagron
President and Chief Executive Officer

Good Governance and Corporate Ethics Department
Tel: 0 2537 3860